

Easter Egg Hunt Coordinator Duties

- 1) Contact Pastor to negotiate date of hunt and put it on the church calendar. Palm Sunday has been successful for the last three years (2011, 2012, 2013).
- 2) Contact children's Sunday school coordinator to suggest date.
 - a. Send out announcement two weeks prior to event in both the bulletin (have pastor announce it on the day of the hunt as well) and Fred Oliver's Stone church e-mail update. Families should be encouraged to bring baskets, but first check downstairs. There may be many baskets left there.
- 3) Send out request to Deacons for 10 doz. hardboiled eggs and 7 doz. plastic eggs filled with candy, stickers etc. Bring to church by Thurs. before the event. Cooked eggs must be stored in the refrigerator.
 - a. Purchase 4 doz. small plastic eggs, in addition to the eggs requested of other Deacons.
 - b. Two bags of Hershey's kisses
 - c. Paint 5 plastic eggs gold
 - d. Purchase 5 small chocolate bunnies (as reward for finding and turning in golden egg—one per customer) and place two eggs in preschool area, three in the larger area.
 - e. Had the toddlers and pre-school children in the front yard, K-5th in back yard.
 - f. Purchase 4 egg dye kits, large bottle of vinegar and extra box of food coloring.
- 4) Contact Youth Group coordinator to set up egg dyeing helpers. Egg hunt coordinator should supervise this. Set the date dyeing party at church. Set up for Friday just before the Palm Sunday hunt. Coordinate with Youth Group coordinator to bring cookies or a snack for the youth.
- 5) Recruit 2 Youth Group volunteers to help out on Sunday morning with hiding the eggs and chaperoning where needed.

Cordon off a safe area in the front yard away from the street and have 3 adults watching in addition to the parents.
- 6) Ask Dan Raby to be the photographer during the event. Send a thank-you after.
- 7) Egg hunt coordinator should be master of ceremonies for day of the hunt (and hand out chocolate bunnies). Sunday school coordinator will probably hold the kids back in the sanctuary so as to give directions (e.g. no more than 10 eggs per customer and if anyone finds more than ten help the younger kids by either sharing, or leading them to the eggs).
- 8) Follow up by submitting an acknowledgement letter to the Stonewall News and/or Stone Church e-mail up date thanking all the youth students by name, including the coordinator.

Enjoy.

Nancy Weiss, Brad Tips, Peter Nelson 2013